

Minutes of the meeting of the Governing Board of Mosaic Jewish Primary School held on Wednesday 29th April 2020 at 5pm

PRESENT

David Kelin (DK) (Chair)	Andrew Lodge (AL)
Nerissa Bear (NB) (Headteacher)	Sarah Luke (SLu)
Steve Bower (SB)	Caroline Millar (CM)
Jo Dallal (JD)	Diana Muallem (DM)
David Gold (DG)	Vicky Williams (VW)
Shirley Lee (SL)	

In attendance

Steve Cleary (SC) (Clerk)
Nicolette Hartell (NH) (Associate Member)
Liz Garbrah (LG) (Assistant Headteacher)
Lisa Tidey (LT)

The features of effective governance from the competency framework: -
Strategic Leadership, Accountability, People, Structures, Compliance, Evaluation.

PART 1

Item	Topic/purpose	Action/by whom
1	<p>GOVERNANCE</p> <p>The meeting began at 5pm and was deemed to be quorate.</p> <p>Apologies were received (and consented to from) Laurence Dare (LD), Judith Ish-Horowicz (JIH), Edna Dwomoh (ED) (Associate Member) and Lila Kanner (LK) (Associate Member)</p> <p>In accordance with the Education (School Government) Regulations, the Chair reminded Governors of the need to declare any interests for items on the agenda. There were no further declarations of interest from governors on any items on the agenda.</p> <p>Governors RESOLVED to confirm the minutes of the governing board meeting held on 7th January 2020 as a true and accurate record with no amendments.</p> <p>Governors were appraised of completed and open actions which were noted.</p> <p>There were no reports of the exercise of delegated authority, correspondence to the Chair or Chair's Action since the last meeting.</p>	

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	It was RESOLVED that AL, LD and LK will be added to the governor's distribution list. Induction packs are to be circulated to new governors and it was further RESOLVED that AL be appointed to the Resources committee.	
2	<p>UPDATE ON COVID-19</p> <p>Governors received a verbal report from the Headteacher and noted the following key areas:</p> <ul style="list-style-type: none"> • The school has been using a range of online platforms to deliver lessons and have created a number of mini video lessons; • Seesaw gives information as to how children are engaging and the school is following up instances where children have not logged in or have done so in at an insufficient level, particularly in Y6 which has the lowest engagement on the platform. Research on local schools and the MAT indicates that Mosaic is either comparable or better than other settings in terms of engagement levels. The school is emphasising that children should do what they can in the current circumstances; • The use of seesaw has proved effective in that teachers are able to give instant feedback as well as monitor the quality of work; • virtual award assemblies have been held in order to keep children connected to the school; • a parent survey has been sent out and has received positive feedback. Whilst parental engagement is high, there has been some negativity around Y6 and a need for a letter to parents to inform them of measures the which had been taken and to advise that the school is able to monitor what children are doing on the school systems; • teacher meetings, CPD training and meetings with subject leaders are ongoing; • the school has implemented a new website; • a reintegration plan for year six is being considered in the light of information from the government that a return to school will be staggered with the requirement for social distancing to be maintained. It is expected that year six will take priority; • there is currently no expectation to use live teaching. Year six are to be set up with email accounts and consideration is being given to the use of Microsoft Teams in lesson delivery. Teaching unions have expressed their opposition to the use of Zoom learning for primary children; • The school is aware of children who do not have access to IT and is in discussion with the local authority regarding provision. Six iPads are on loan at present and parents have been requested to advise the school of any particular needs. • The school is ready to go live with the website; 	

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	<ul style="list-style-type: none"> schoolteachers have been put on a rota in the SLT are doing specific days. Admin teams have been working long hours setting up systems and contacting families. <p>The following questions were raised:</p> <ul style="list-style-type: none"> <i>How many children are currently coming into school?</i> There are currently five or six children per day, this is likely to rise to around eight or nine children per day with more parents coming forward; <i>What are children doing in school?</i> Children have a structured day with creative time, PE, reading as well as undertaking home working in the school. It has been noted that children coming into school has had a positive impact on home and family dynamics; <p>Governors expressed their appreciation to staff for all their efforts and for the approach taken by the school and the chair of governors is to write a letter of appreciation to all staff. ACTION: DK.</p> <p>The view was strongly expressed by governors that they will not tolerate negative messages on social media and that there is a need for mutual support across the whole school community, as well as appropriate challenge. It was RESOLVED that the joint letter be sent from the Chair of Governors and Headteacher regarding the use of social media and expectations. ACTION: DK, NB</p>	
3	<p>RESOURCES</p> <p>DG reported that if the ESFA debt is removed, cash flow is positive. Governors noted that the ESFA response has been submitted.</p>	
4	<p>SAFEGUARDING</p> <p>The Headteacher reported that guidance on safeguarding is to be updated and governors confirmed the desire to be made aware of this.</p>	
5	<p>DATES OF NEXT MEETINGS and AGENDA ITEMS FOR NEXT MEETING (all meetings at 6.30pm unless otherwise stated)</p> <p>Budget meeting - tbc</p> <p>Chairs Meeting 14th May</p> <p>Children, Families and Communities (CFC) (1.15pm –3.15pm) 11th June</p>	

Item	Topic/purpose	Action/by whom
	Curriculum and Achievement committee Data (CAC) 23 rd June Full Governing Board Meeting (7pm – 9pm) 7 th July HR meeting (staffing and reviews) tbc Marketing Meeting (9.30am) Resources Committee (RES) (6.30pm – 8.30pm) 4 th June Meeting dates are subject to change during the current pandemic and will be confirmed.	

There being no other business, the meeting closed at 7.00 pm.

SUMMARY OF ACTIONS

Outstanding Action points arising from Full Governing Board meetings 2018/19

No:	Action	By	When	Status	Note
Governing Board – 9th January 2019					
1	Chair, Headteacher and Clerk to update details on Companies House, the Charity Commission and Edubase accordingly.	DK, NB, SC	Feb 2019	In Progress	Issue has occurred in relation to passworded access to the DFE. Need to update details on website as a matter of urgency
10	Chair to obtain further details from Israel Bonds on sponsorship.	DK	Feb 2019	In Progress	
Governing Board – 2nd May 2019					
1.	Member of staff to update the website - Head to delegate	NB	May 2019	Open	In Progress
4.	Chair to contact Israel Bonds to visit the school	DG	May 2019	Open	
Governing Board – 10th July 2019					
4.	Check how school costs and income are built up against after school costs	DK	-	In progress	

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Governing Board – 29th April 2020					
2	Chair of Governors is to write a letter of appreciation to all staff.	DK	-	NEW	
2	Joint letter be sent regarding the use of social media and expectations.	DK, NB	-	NEW	

Signed: _____ Print Name: _____
Chair of Governors

Date: _____